



WOODGROVE PRIMARY SCHOOL

2 Woodlands Drive 14 Singapore 738079

Tel : 6894 3371 Fax : 6894 3372

Email : woodgrove_ps@moe.edu.sg

Website : <http://www.woodgrovepri.moe.edu.sg>

ADM/395/2018

17 May 2018

Dear Parent/ Guardian,

SEMESTER 2/ 2018 - SCHOOL EVENTS AND OPERATIONAL MATTERS

1. Student Travel Declaration

As part of the school's health-related measures, parents are required to declare the travel plans of your child. The travel declaration is mandatory for **P1 students** regardless of travel intent. We have distributed the "Informing School of Child's/Ward's Travel Plans" form to your child through their Form Teachers. Please return the form to the Form Teacher latest by **Wed 23 May**.

For P2 to P6 students, only parents of those students who intend to travel need to declare the travel plans of their child. Please submit your child's travel declaration through your child's MC-Online account - <http://www.mconline.sg/> (School Admin -> School Matters -> Travel Plan).

2. POSB Smart Buddy Programme (P3 to P5)

In line with Singapore's vision of becoming a Smart Nation, we will be collaborating with POSB to introduce the POSB Smart Buddy Programme to the P3 to P5 levels in Semester 2. The programme is designed to have students familiarise themselves with wearable tech and contactless payment at a young age. It is an alternative payment option in the school canteen and bookshop while cash is still accepted.

An information package will be distributed to the P3 to P5 students next week. Parents who are interested to know more about the programme can attend a briefing and/or visit the POSB Information Booth during PTM on Fri 25 May at these timings:

Description	Time	Venue
POSB Information Booth	9.00 am – 3.00 pm	PAL Room (Level 3)
Briefing on POSB Smart Buddy Programme	10.00 am – 10.30 am	
	2.30 pm – 3.00 pm	

3. June Holiday Activities

If your child is involved in activities during the June holidays, details will be given to your child by the respective teachers-in-charge.

4. Semester 2 School Events & Holidays

The schedule (Annex A) attached is subject to change. Parents will be informed should there be any changes.

5. Temperature-Taking Exercise

There will be a temperature-taking exercise conducted on **Thu 28 June** as part of our continuing efforts to provide a healthy and safe environment for all in the school. We seek your assistance in ensuring that your child brings his/her personal ODT on that day.

Our Vision : Every Child Succeeds – A Learner. A Thinker. A Leader with Character.

Our Mission: Building Character, Nurturing Hearts, Enriching Minds.

6. Healthy Meals in School Programme

The Healthy Meals in School Programme (HMSP) had been implemented at our school canteen since 2016. As the price of the food ingredients which is the key cost component for canteen stallholders has increased over the years, please be informed that the meal prices in the school canteen will be adjusted slightly after the school holidays.

7. School Safety Week

School safety is everyone's responsibility. Our School Safety Week is scheduled in Term 3 Week 3. It is held annually to create awareness for all about safety.

8. School Emergency Exercise

School will be conducting more Emergency Exercises such as Lockdown Drill or Evacuation Drill in Semester 2. The purpose of the exercises are to familiarise our students with the processes in the event that the safety of the school is compromised. The drills will be carried out with close monitoring of the safety of the students by the school staff.

9. Curtailment of school hours

a) National Day Celebration

The school will be celebrating National Day on **Wed 8 August**.

School hours for the day are as follows:

- Primary 1 to Primary 2: 8.00 am - 10.15 am
- Primary 3 to Primary 6: 8.00 am - 10.30 am

Students are encouraged to wear a **red T-shirt** with their **PE Attire**. Students are to bring a small bag with their **stationery**.

9 and 10 August 2018 are public holiday and school holiday respectively.

b) Teachers' Day Celebration

The school will be celebrating Teachers' Day on **Thu 30 August**.

School hours for the day are as follows:

- Primary 1 to Primary 2: 8.00 am - 10.45 am
- Primary 3 to Primary 6: 8.00 am - 11.00 am

School will be closed at 12.00 pm.

Students will be advised by their teachers on the items to bring on that day.

Fri 31 August is a school holiday.

c) Children's Day Celebration

The school will be celebrating Children's Day on **Thu 4 October**.

A Sports Carnival will be held on the same day for all levels.

School hours for the day are as follows:

- Primary 1 to Primary 2: 8.00 am - 10.15 am
- Primary 3 to Primary 6: 8.00 am - 10.30 am

Students are to bring a water bottle, pencil case and story books (for silent reading). Students are to report in PE attire.

Fri 5 October is a school holiday.

Please make the necessary transport arrangements for your child/ward for the celebration days above.

There will be **no after-school activities** (CCA/Supplementary and remediation lessons) on those days.

10. School Survey

To help the school improve our services, we would like to invite you to participate in the School Survey at:

<https://tinyurl.com/WGPSurvey01>



For any enquiries, please contact us at 68943371 or email us at woodgrove_ps@moe.edu.sg

Thank you for partnering us in your child's education.

A handwritten signature in black ink, appearing to read 'Josephine Ng'.

Ms Josephine Ng
Principal