

REQUEST FORM FOR UPDATING OF STUDENT'S OFFICIAL ADDRESS

Name of School : \_\_\_\_\_ (School Code : \_\_\_\_\_)

PART I : TO BE COMPLETED BY PARENT/GUARDIAN		
Name of Student :		
Ident-No :	Level :	Class :
Student's Official Address : _____ SINGAPORE _____		
Reason for the change: (please tick one box)	<input type="checkbox"/> Moved	Change of Guardian to <input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Others
	<input type="checkbox"/>	Others (please specify): _____
Parent/Guardian's S'pore NRIC Address (If differs from Student's Official Address): _____ SINGAPORE _____		
Reason for the difference in Address: _____		
Student is currently residing with: (please tick one box)	<input type="checkbox"/> Father	<input type="checkbox"/> Mother
	<input type="checkbox"/>	Others: _____ (please specify Name and S'pore NRIC No)
<u>I certify that the information provided in this form is true to my knowledge and belief</u>		
Name and NRIC No. of Parent/Guardian: _____		
Contact Number of Parent/Guardian : _____		
Signature of Parent/Guardian and Date : _____		
PART II : TO BE COMPLETED BY SCHOOL		
I certify that I have verified with the Guardian of the student on the latest particulars of the Parent/Guardian and have also updated the latest information into the School Cockpit System.		
School Principal's Name and Signature : _____		
Date: _____		